



INDIAN INSTITUTE FOR SOCIAL DEVELOPMENT AND RESEARCH'S  
**RASHTRAPITA MAHATMA GANDHI MAHAVIDYALAYA,  
KHEDNAGAR,**

Tal: Karjat, Dist: Ahmednagar – 414 403

Website: [www.rmgcollege.org](http://www.rmgcollege.org)

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# **ANNUAL QUALITY ASSURANCE REPORT**

**SUBMITTED**

**TO**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**(NAAC)**

**BENGALURU – 560 072**

**2017-18**

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## Rashtrapita Mahatma Gandhi Kala Mahavidyalaya

At/Post Khed, Tal.Karjat, Dist. Ahmednagar - 414403 Maharashtra State

NAAC : 'B+' Accredited (2.51 CGPA)

भारतीय समाज विकास व संशोधन संस्था संचलित्

### राष्ट्रपिता महात्मा गांधी कला महाविद्यालय

मु.पो.खेड, ता.कर्जत, जि.अहमदनगर - ४१४४०३ महाराष्ट्र राज्य टेलिफॉक्स (०२४८९) २५७३००

नॉक मुल्यांकन : 'बी+' (२.५१ सी.जी.पी.ए.)

Established In 2001-02 ID No. PU/AN/A/65/2001 Regi No. NCG 1001/NMV/2001/01 2001/MS 3

Founder President - Dr.Kumar Saptarshi : M.B.B.S Principal Dr.N.B. Mudnur M.Com,Ph.D,MBA.



जा.क्र. 673 / R.M.G.C / 2018

दि. 29/12/2018

To  
National Assessment And Accreditation Council (NAAC)  
An Autonomous Institution of the University Grants Commission,  
P.O.Box . No. 1075, Opp; NLSIU, Nagarbhavi,  
Bangalore-560 072  
India

**Subject:** Submission of Second Annual Quality Assurance Report (AQAR) for the Year 2017-2018  
**Reference :** Rashtrapita Mahatma Gandhi Mahavidyalaya Khednagar, District: Ahmednagar - 414403 (Maharashtra State)  
**NAAC Track ID :** MHCOGN 25497

Dear Sir

Greeting form Principal of Rashtrapita Mahatma Gandhi Mahavidyalaya Khednagar, District- Ahmednagar.

As per the guideline of NAAC, here with I am submitting the second Annual Quality Assurance Report (AQAR) 2017-2018 of our college by e-mail. Our college has been accredited (1<sup>st</sup> cycle) on 06<sup>th</sup> and 7<sup>th</sup> January, 2017 and accredited at B+ level.

The AQAR report has been furnished in the prescribed format given in the Guideline. The essential documents like Academic Calendar, Feedback Analysis are herewith attached.

I am requesting you to kindly acknowledge the receipt of the same.

Thanking you Sir.

Yours faithfully,

Dr.N.B. Mudnur

Principal, RMG College, Khednagar  
**PRINCIPAL**  
Rashtrapita Mahatma Gandhi Mahavidyalaya  
Kumarvishwa' Khednagar, Tal. Karjat  
Dist Ahmednagar



Prof. Shivguru Vhandkar  
Co-ordinator, IQAC

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

RASHTRAPITA MAHATMA GANDHI  
MAHAVIDYALAYA KHEDNAGAR - 414403

1.2 Address Line 1

AT/POST- KHEDNAGAR TAQ- KARJAT  
DIST: AHAMEDNAGAR-414403

Address Line 2

City/Town

KHEDNAGAR

State

MAHARASHTRA

Pin Code

414 403

Institution e-mail address

rmgcollege@gmail.com

Contact Nos.

Mob. 9449180227

Name of the Head of the Institution:

Dr. N. B. Mudnur

Tel. No. with STD Code:

02489 257300

Mobile:

09449180227

Name of the IQAC Co-ordinator:

Prof. Shivguru Vhandkar

Mobile:

09096995273

IQAC e-mail address:

principalrmgiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN 25497

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/21/A&A/50.1 dated 23-1-2017

1.5 Website address:

www.rmgcollege.org

Web-link of the AQAR:

www.rmgcollege.org/AQAR2017-18.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	2.51	2017	22-01-2022
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

26/01/2015

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR\_ 12/12/2017 (DD/MM/YYYY)  
ii. AQAR\_ 29/12/2018 (DD/MM/YYYY)  
iii. AQAR\_\_\_\_\_ (DD/MM/YYYY)  
iv. AQAR\_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Savitribai Phule Pune University,  
Pune

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2. 6 No. of any other stakeholder and Community representatives	<input type="text" value="02"/>

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Water Resource Management & Rural Development.
2. Marathi Literature
3. English Literature
4. Hindi Cinema & literature

2.14 Significant Activities and contributions made by IQAC

1. Development Programmes for Faculty and students
2. Assisting and motivating teachers to complete M.Phil and Ph.D.
3. Strengthening the quality of academics.
4. Monitoring and evaluating the performance of teaching and learning activities.
5. Promoting teachers to present research papers at National/International/state level seminars, workshops and Conferences.
6. Motivating students and staff for research and providing the assistance.
7. Organising State level Seminars, workshops and Conferences.
8. Guiding and motivating students and staff for social awareness programs.
9. Education, health and environment awareness programs were conducted.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Strengthening the quality of academics.	<ul style="list-style-type: none"> <li>All the UG programs are conducted with respect to teaching.</li> <li>Regular parents, Teachers Meetings are conducted</li> <li>Various seminars and workshops were conducted on the curriculum topics by inviting experts from University and other colleges.</li> <li>Various special lectures were organised</li> </ul>
2. Assisting and motivating teachers to complete M.Phil and Ph.D.	<ul style="list-style-type: none"> <li>Two faculty member have registered for Ph.D</li> <li>Two faculty members have completed M. Phil,</li> </ul>
3. Monitoring and evaluating the performance of teaching and learning activities.	<ul style="list-style-type: none"> <li>Feedback from students about each faculty is collected; analysed and necessary actions have been taken.</li> <li>Class tests, seminars and assignments were conducted.</li> <li>Certificate Courses in Soft Skill, Personality Development and Gandhian Studies were introduced.</li> </ul>
4. Organising State level Seminars, workshops and Conferences.	<ul style="list-style-type: none"> <li>Five state Level Seminars were conducted.</li> <li>Three institutional level seminars were conducted.</li> </ul>
5. Guiding and motivating students and staff for social awareness programs.	<ul style="list-style-type: none"> <li>Blood donation Camp was organised.</li> <li>Tree plantation programs were conducted within the campus and out of the campus</li> <li>Cleanliness programs like Swachha Bharat Abhiyan etc were conducted.</li> <li>Education, health and environment awareness programs were conducted.</li> </ul>



\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

Twice in a year surprised visits were made by IQAC and Management for inspecting the quality in teaching and learning. And necessary suggestions were given to the concerned faculty.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	NIL	01	NIL
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	08	02	10	
Others				
<b>Total</b>	09	02	11	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options - 04

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	

1.3 Feedback from stakeholders\* (On all aspects)

Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>	Employers	<input type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback :	Online <input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="checkbox"/>		

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi has been changed in the year 2013-14(for first year), 2014-15 (for second year) and 2015-16(for third year) and for every five years there will be change in syllabus as per Savitribai Phule University, Pune

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
01	-	-	01	-

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
13	-	--	-	01	-	-	-	14	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL	NIL	13
-----	-----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	03	04
Presented papers	-	02	07
Resource Persons	-	-	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Class Tests, Class room Seminars, Home Assignments, Internal Tests and Tutorials.
2. Multimedia Learning Process
3. PPT presentation
4. Group Discussion
5. Study tours, Visit to Banks and Industry.
6. Project Reports, Field work
7. Problem Solving
8. 24x7 Wi-Fi enabled campus providing technical access.

2.7 Total No. of actual teaching days during this academic year

236

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Term End (Internal) & University Annual Examination,
- Bar Coding,
- Double Valuation,
- Photocopy,
- Multiple Choice Questions for Environment Paper.
- Regular weekly Tutorials etc.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-
-
-

2.10 Average percentage of attendance of students

86%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA FY	128	02	18	30	39	95.31
BA SY	94					68.36
BA TY	78	01	15	29	06	65.38

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC follows the continuous curriculum assessment system, Teacher evaluation is made through feedback from students, monitor teachers' profile at the end of annual examination and monitor teaching learning process throughout the academic year.

2.13 Initiatives undertaken towards faculty development YES

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	1
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	14
Others	06

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	-	-	08
Technical Staff	-	-	-	01

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Initiating the faculty to undergo M.Phil and Ph.D
- Encouraging the faculty and students to publish research papers and articles.
- Providing ICT facilities for research activities
- Encouraging staff and students to take participation in Seminars, workshops and conferences to present research papers.
- With the help of financial support, IQAC encourages MoUs with industrialists and research centres.
- All departments have been encouraged to have a research component in the existing curriculum.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	-	03	03
Outlay in Rs. Lakhs	20.2	-	20.2	20.2

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	04	-	04	04
Outlay in Rs. Lakhs	2.43	-	2.43	2.43

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	05	
Non-Peer Review Journals	-	107	19
e-Journals	06		
Conference proceedings	01	05	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	4	Ministry of Environment and Forest	9,50,000	11,50,000
	2	Savitribai Phule Pune University,	2,00,000	

	3	Pune UGC	8,52,000	
Minor Projects	2	UGC	6,000	
	2	UGC	37,000	
	3	UGC	25,000	
	3	UGC	75,000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total	07		21,20,000	

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
organized by the Institution

Level	International	National	State	University	College
Number	-	-	03		10
Sponsoring agencies			SPPU		SELF

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	
	Granted	Nil
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
 Of the institute in the year

Total	International	National	State	University	Dist	College
8	3	4	2	1		

3.18 No. of faculty from the Institution who are Ph. D. Guides   
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="01"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="NA"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="01"/>	College forum	<input type="text" value="10"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="12"/>	Any other	<input type="text" value="01"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camps
- Health checking Camp
- Blood checkups
- Plantation
- Social Awareness Programs on the issues like Child marriage, Environment, dowry system, Blind Beliefs etc.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	26 Acres	-	Self Fin,	26 Acres
Class rooms	10	-	Self Fin,	10
Laboratories	01	-	Self Fin,	01
Seminar Halls	01	-	Self Fin,	01
No. of important equipments purchased (>1-0 lakh) during the current year.	38	05		43
Value of the equipment purchased during the year (Rs. in Lakhs)		5.0	SPPU	5.0
Others		1.0	Self Fin,	1.0

#### 4.2 Computerization of administration and library

1. Computerisation of library
2. Partial computerisation of office

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3631	5,37,849	381	57859	4012	5,91,708
Reference Books	305		169	18,189	474	18,189
e-Books						
Journals	30				30	
e-Journals						
Digital Database	01	16,500			01	16,500
CD & Video	40		12			52
Others (specify)	2030		196	20,630	2,226	20,630

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	38	01	05	01	01	01	08	-
Added	05	-	-	-				-
Total	43	01	05	01	01	01	08	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Free internet access to teachers and students
2. Soft skill training - Computer training Certificate course introduced
3. Wi-Fi facility available in the campus

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	2.25
ii) Campus Infrastructure and facilities	1.25
iii) Equipments	1.00
iv) Others	0.50
<b>Total :</b>	<b>5.00</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Announcements during Morning Assembly.
2. Updates on the notice boards.
3. Mobile messages

## 5.2 Efforts made by the institution for tracking the progression

1. Stake holders' and Alumni database has been maintained for the relevant information.
2. Feedback from stake holders, students, management and industrialists were taken for evaluation of quality maintenance.

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
274	-	-	-

### (b) No. of students outside the state

Nil

### (c) No. of international students

Nil

Men	No	%	Women	No	%
	202	73.80		72	26.20

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
118	35	09	157	02	319	112	31	05	126	01	274

Demand ratio 100%

Dropout % 9.5

### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Students are trained for competitive examinations.
2. Special lectures were arranged on competitive examinations.
3. Arrangements were made for Online lectures
4. Related Books facility available in the library.
5. College has a separate cell called Students Counselling and Guidance Cell.

No. of students beneficiaries

100

### 5.5 No. of students qualified in these examinations

NET	-	SET/SLET	01	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	02	UPSC	-	Others	40

## 5.6 Details of student counselling and career guidance

1. Workshops for students were organised for skill development.
2. Guest lecturers were arranged for competitive examinations.
3. There is a separate cell in the college called Career guidance and Students Counselling.
4. Special coaching classes were conducted.

No. of students benefitted

130

## 5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	32

## 5.8 Details of gender sensitization programmes

1. Prevention of Sexual Harrashment Cell of the college actively engaged in organising workshops and special lectures on the topics relating to gender sensitization.
2. Conducting regular meetings by the cell under chairmanship of principal.
3. Awareness programs were conducted by the institution.
4. Special security for girl students and equal treatment and equal opportunity for all students is provided.
5. Anti ragging Squad will control the gender sensitization.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

23

National level

03

International level

03

No. of students participated in cultural events

State/ University level

02

National level

-

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	10	50,000
Financial support from government	101	7,15,060
Financial support from other sources	13	68,000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 1. Filter drinking water provided through drinking water ATM

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**OUR VISION**

To shape the youths from the rural areas to become responsible citizens who would act as catalytic agents for the better future.

**OUR MISSION**

Our mission is to serve the society to achieve progress of the poorest of poor through education. The young girls and boys learned in our college would be well equipped with academics as well as social consciousness so that they can be responsible citizens for future change.

## 6.2 Does the Institution has a management Information System

YES

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

1. Teaching time table, teaching plans with evaluation modes such as class tests, tutorials, assignments, term end examinations etc.
2. Necessary changes are adopted according to university guidelines, feedback from alumni and corporate persons.
3. BOS of the parent university prepares the syllabi of each subject and the faculty members of the college are assisting them by providing necessary suggestions on the basis of feedbacks.
4. Subject experts of the university provide necessary guidance.

### 6.3.2 Teaching and Learning

1. Apart from regular classes, Bridge Course and Remedial Classes for SC, ST, NT, OBC, Minority are conducted.
2. Special Coaching Classes are engaged by the faculty members.
3. Innovative teachings methods are adopted in teaching and learning process.
4. Certificate Courses are introduced in supporting to the regular syllabi.

### 6.3.3 Examination and Evaluation

1. Class test, Group Discussion, Tutorials home assignments are conducted.
2. Transparency is maintained in evaluation process.
3. Evaluation of Internal Assessment and Annual examination are conducted according to parent University guidelines.
4. Bridge Course and Remedial Classes for SC, ST, NT, OBC, Minority are conducted.

#### 6.3.4 Research and Development

1. College provides research facility and financial support to teachers and students to publish research papers and to attend and present research papers at seminars, workshops and conferences.
2. Special Duty Leave facility is given for attending seminars, workshops/conferences.
3. Institution encourages teachers for pursuing M.Phil and Ph.D.
4. Workshops on Research Methodology are conducted at regular intervals.
5. MoU /Collaboration are made with Research Institutes.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

1. College provides internet and Wi-Fi facility in the campus.
2. Free access, book bank, e-journal facility in the library.
3. Computer lab and CCTV surveillance facility is available.

#### 6.3.6 Human Resource Management

1. Adequate staff is appointed and increments are given at various level.
2. Study leaves are granted to faculty for pursuing M .Phil & Ph.D

#### 6.3.7 Faculty and Staff recruitment

- As per requirements, teaching and non-teaching staff recruited by the management through proper channel.

#### 6.3.8 Industry Interaction / Collaboration

1. MoU /Collaboration are made with industries/institutes.
2. Industrial representative in one of the members in College Development Council.
3. Industrial experts are invited for special lectures.
4. Alumni meets are conducted to exchange knowledge.

#### 6.3.9 Admission of Students

1. Admission Committee counsels students before taking admission.
2. Admissions are given according to University/Government rules. Admissions are offered on the basis of first come and first served.

6.4 Welfare schemes for	Teaching	YES
	Non teaching	YES
	Students	YES

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	Experts	√	Dept.
Administrative	√	Experts	√	Governing Body

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University has given to conduct and to assessment of First Year Examination
- To conduct Term End tests (Internal Assessment).
- University has given freedom to conduct Convocation Ceremony

6.11 Activities and support from the Alumni Association

- There is Alumni Association in the College.
- Alumni Meets are conducted regularly.
- Alumni Association organising Special lectures, seminars on regular basis.



#### 6.12 Activities and support from the Parent – Teacher Association

- Parents' meeting is conducted once in a year,
- We register feedbacks from the parents and necessary actions are taken.

#### 6.13 Development programmes for support staff

- Some teachers and non-teaching staff have undergone training programs.
- Welfare programs such as free health check -up, fee concession for wards of staff.
- Travel grants for attending academic programs.
- Felicitation of staff on the occasion of their achievement.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Green Campus
2. Green Building
3. Tree Plantation programs were conducted
4. Rain water harvesting
5. Waste water management & plastic free campus.
6. Organic farming, vermin Culture, Fish farming and hydro phonic training programs have been introduced in the campus.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Morning Assembly creates unity among the students, maintenance of national values and announcement of needful suggestions.
2. 'History of the village' – projects assigned to History students promotes research attitude among students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Permanent affiliation of the college is under progress
- Introduction of new courses like BSc and B.Com is under progress
- College has organised two State level Seminars under University grants.
- Student development programs are conducting with the assistance of University funds.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. Soft skill Development programme for students.
- ii. Morning Assembly.
- iii. Green Audit of the Campus.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Tree plantation programmes were undertaken.
2. Plastic free Campus and Green Building.
3. Environmental Awareness Rallis and programmes were undertaken.
4. Special lectures on environment were organised for students and villagers.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### SWOC ANALYSIS

##### STRENGTHS:

- **Pro-active, motivational, encouraging, supportive and well educated, committed and dynamic management.**
- **Physical infrastructure in terms of land (26 Acres) is adequate for future expansion.**
- **Qualified Faculty**
- **Optimum Utilization of ICT and other learning resources.**
- **Promoting Research Culture among faculties and students.**
- **The college is located in a rural setting serving the cause of rural students, particularly girls.**
- **The relationship of the management with stakeholders is proactive.**
- **Good results compared to University.**

**WEAKNESSES:**

- Lack of Grant -in –aid ( The Institution is Non-granted)
- Inadequate diversification of the courses offered.
- Limited linkages and collaboration with Research Institutes and industries.

**OPPORTUNITIES:**

- Scope to establish linkages with Research Institutes, Industries and University.
- Possibility for more entrepreneurship and skill development programmes.
- Scope for region-based research alternatives.
- Tapping research and development grants from funding agencies.
- Scope to upgrade the identity of the institution from local to globe.
- Starting a Community College under the scheme introduced by UGC in 12<sup>th</sup> Plan.

**CHALLENGES:**

- Computer expertise among staff and students need to be strengthened .
- Enabling students to acquire capacities for accessing emerging opportunity structures.
- Maintenance of quality and excellence in higher education.
- Retention of the commitment of the teachers to the institution, while enabling them to reach out to the wider horizons.
- Nurturing appropriate linguistic competence. Limited career opportunities of Arts students for higher studies.

## 8. Plans of institution for next year

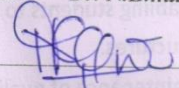
- Enhancement of Research and Publication
- Introduction of Commerce Faculty i.e. B.Com Course
- Conducting Teachers Training Programmes.
- Conducting Student Training Programmes.
- MOUs with Research Agency / Bodies.
- More Use of Modern Technologies in Teaching Methods
- Enhancement of Student Research and Publication.
- Introduction of B. Com and B.SC Programmes.
- Organization of National Level Seminar.

Name: Prof. Shivguru Vhandkar



Signature of the Coordinator, IQAC

Name: Dr. N.B.mudnur



Signature of the Chairperson, IQAC

**PRINCIPAL**

Kashtrapita Mahatma Gandhi Mahavidyalaya  
Kumarvishwa' Khednagar, Tal. Karjat  
Dist Ahmednagar



## *Annexure I*

### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

## *Annexure -2*

### *Analysis of the feedback*

- Students Feedback about the Teacher performance is received on a 10 point scale.
- Students having less than 75% of Attendance are not allowed in Evaluation process. Randomly 10% students are selected for Feedback Mechanism.
- The Feedback received by the IQAC is then assessed and analyzed on regular basis.
- Teachers are Communicated the feedback results.
- The results are discussed with the Principal and wherever improvement is needed, an interaction meeting is organized along with teachers and head of the departments.
- Cognizance is taken for Adverse Feedback.
- The analysis of the feedback for the year 2017-18 reveals that overall performance of the teachers is about 9.2 point.
- Efforts made by teachers on teaching in class room and methods used have been appreciated by the students.
- However, over all efforts are made in improvement of the performance of the teachers.

### Annexure -3

### Academic Calendar of 2017/18

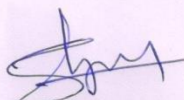
WEEK/ DATE	JUNE	JULY	AUGUST
<b>I (1-7)</b>		<ul style="list-style-type: none"> <li>* Admissions.</li> <li>* Health checkup camp for staff</li> <li>* Career Oriented Programmes Committee meeting</li> <li>* Distribution of teaching subjects, workload to teachers</li> </ul>	<ul style="list-style-type: none"> <li>* Admissions.</li> <li>* Commencement of courses: Spoken English, Operations Research</li> <li>Study of fort, Vermiculture Composting</li> <li>* Guest lectures in Certificate Courses</li> <li>* Opening of students welfare scheme</li> <li>* Projects work distribution to students in various subjects</li> <li>* Home Assignments in various subjects</li> </ul>
<b>II (8-14)</b>	<ul style="list-style-type: none"> <li>* Admissions.</li> <li>* Publicity in nearby Junior colleges via pamphlets &amp; personal guidance for admissions to college</li> </ul>	<ul style="list-style-type: none"> <li>* Admissions.</li> <li>* Publishing information regarding different programs of college in various newspapers throughout the year</li> <li>* Under Teacher Parent Scheme Class teachers identify 20 students from each class for mentoring students</li> </ul>	<ul style="list-style-type: none"> <li>* Participation of students in ATC camp, Independence day</li> <li>* Screening of Shakespear's comedy 'As You like it'</li> <li>* Screening of short films titled 'Abhiman' and 'Love Matter'</li> <li>* Group discussions in various subjects</li> <li>* Class tests in various subjects</li> </ul>
<b>III (15-23)</b>	<ul style="list-style-type: none"> <li>* Admissions.</li> <li>* Preparation of Merit lists for admissions.</li> <li>* Hindi Department-Bridge course</li> <li>* Curriculum meetings</li> </ul>	<ul style="list-style-type: none"> <li>* Admissions.</li> <li>* Display of different scholarships</li> <li>* Filling October exam forms</li> <li>* Movie screening from 'Malgudi days'</li> <li>* Parents Association Meeting</li> <li>* Gurupournima Celebration -Principal's address to all</li> <li>F.Y.students</li> <li>* Tree plantation program in RMG college campus</li> <li>* Varanda supervision chart</li> <li>* Orientation of S.Y.students regarding selection of subjects</li> </ul>	<ul style="list-style-type: none"> <li>* Preparation of students for one act play on superstition</li> <li>* Voluntary work and Rakshabandhan programs</li> <li>* Planning of Standard Operating Procedure(SOP)</li> <li>* Motivate, guide and send students for outside competitions</li> <li>* Sports : Cross country Men/Women matches</li> <li>* Project distribution in various subject</li> <li>* Tutorials in some subjects .</li> </ul>
<b>IV (24-31)</b>	<ul style="list-style-type: none"> <li>* Admissions.</li> <li>* Time table preparation for all classes</li> <li>* IQAC Newsletter &amp; meeting</li> </ul>	<ul style="list-style-type: none"> <li>* Admissions.</li> <li>* Earn and Learn scheme</li> <li>* Proposal for Nirbhaya Kanya Abhiyan</li> <li>* Inauguration of Competitive Exam.Center's MPSC</li> <li>coaching class. * IQAC Newsletter&amp; meeting</li> <li>* Screening of Shakespear's movie 'The merchant of venice'</li> </ul>	<ul style="list-style-type: none"> <li>* Proposals for Minor Research project, equipments</li> <li>* Sending letters to parents of students about their absentee</li> <li>* Extra credit course 1 &amp; 2</li> <li>* IQAC Newsletter &amp; meeting , Library Meeting</li> <li>* One Day Trip Educatioanal</li> </ul>

WEEK/ DATE	SEPT	OCT	NOV
<b>I (1-7)</b>	<ul style="list-style-type: none"> <li>* Commencement of courses: Solid waste management, Water and Soil Analysis, Hindi Anuvad Adhyayan</li> <li>* Visit to khed, Union bank of India</li> <li>* Proposals for seminars, conference</li> <li>* Personality Development workshop</li> <li>* Staff Academy lecture on 'Education'</li> <li>* Application to U.G.C. for various courses under Skill Development</li> <li>* Display of wallpapers on Science and General knowledge</li> </ul>	<ul style="list-style-type: none"> <li>* Vanya Jiv Saptaha, Visit to Manjari</li> <li>* Guest lectures on Environmental Awareness</li> <li>* Organisation of Mahatma Gandhi Jayanti program</li> <li>* Display of wallpapers on Science and G.K.</li> </ul>	Holidays
<b>II (8-14)</b>	<ul style="list-style-type: none"> <li>* Visit to Fishery farm, Hadapsar</li> <li>* Personality Development workshop for students</li> <li>* Filling of entire information of AISHE</li> <li>* Medical Checkup of FYBA students</li> <li>* 14th September - Celebration of Ozone Day</li> <li>* Special lectures on Certificate Courses</li> <li>* Hindi Day Week Celebration</li> </ul>	<ul style="list-style-type: none"> <li>* 'Avishkar' research competition</li> <li>* S.P.P.U. exams</li> <li>* Remedial coaching for SC/ST/OBC students</li> <li>Kabaddi Women matches</li> <li>Athletics Men &amp; Women matches</li> <li>Organisation of Gandhi Vichar Sanskar exam</li> </ul>	* S.P.P.U. examinations
<b>III (15-23)</b>	<ul style="list-style-type: none"> <li>* Motivate &amp; take scripts from students on drama</li> <li>* Special guidance lectures. * Voluntary work program</li> <li>* Online filling of scholarship forms</li> <li>* Hindi day celebration. * Ganapati Festival-Nirmalya Nirmulan</li> <li>* Poetry/short story recitation competition in English</li> </ul>	<ul style="list-style-type: none"> <li>* S.P.P.U. examinations</li> <li>* Staff Academy lecture on Health</li> <li>* Tree Plantation, Blood Donation Disaster Management</li> <li>* Teacher Parent scheme: guidance to students</li> </ul>	<ul style="list-style-type: none"> <li>* Staff meeting on Eye donation lecture</li> <li>* NSS day celebration</li> <li>* S.P.P.U. examinations</li> <li>* First Term Examination</li> </ul>
<b>IV (24-31)</b>	<ul style="list-style-type: none"> <li>* Students seminars in various subjects</li> <li>* Guest lecture on Competitive Exam and Career</li> <li>* Sports: Kabaddi Men matches * IQAC Newsletter &amp; meeting</li> <li>* Soft skill development program</li> </ul>	<ul style="list-style-type: none"> <li>* Tutorials in some subjects</li> <li>* Celebration of birth anniversary of Dr.A.P.J.Abdul Kalam</li> <li>* Internal Assessment Examinations</li> <li>* Feedback From Student about campus and teacher</li> </ul>	<ul style="list-style-type: none"> <li>* Proposals for Educational aids under Q.I.P.</li> </ul>
		<ul style="list-style-type: none"> <li>* IQAC Newsletter &amp; meeting</li> <li>* collection of village photos from special History students</li> <li>* Sports Activities:-Weight/Power Lifting(men/women)</li> <li>Football(women),Judo(men/women),Wrestling(men/women), Baseball(men),Softball(men),Fencing(men/women)</li> </ul>	<ul style="list-style-type: none"> <li>* S.P.P.U. examinations</li> <li>* Guest lecture on 'Sanvidhan day'</li> <li>* IQAC Newsletter &amp; meeting</li> </ul>

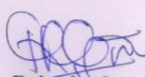


<b>WEEK/ DATE</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>
<b>I (1-7)</b>	<ul style="list-style-type: none"> <li>* Program on Empowerment of Girls</li> <li>* Environmental Science projects Assessment</li> <li>* Filling of March/April exam forms from students</li> <li>* Best Sapling competition</li> <li>* Gest lecture for Enviroment</li> <li>* Handwriting competition for Marathi students</li> <li>* State level seminar in Geography</li> <li>* State level seminar in Marathi</li> </ul>	<ul style="list-style-type: none"> <li>* State level Seminars in History,Chemistry,Physics</li> <li>* Voluntary work program</li> <li>* Practice of students for cultural programs activities</li> <li>* Bharati Vidyapeeth's National level G.K.Test</li> <li>* Home Assignments in various subjects</li> <li>* Study tour of history department</li> <li>* State level Seminar in English</li> <li>* State Level Seminar in Economics</li> </ul>	<ul style="list-style-type: none"> <li>* Motivate students &amp; take script from them for the drama of the next year</li> <li>*Felicitation staff member/s for their personal achievement</li> <li>* Cyber security awareness day</li> <li>* Geography Department's campaign of village survey</li> <li>* Students seminars in various subjects</li> <li>* Study Tour</li> </ul>
<b>II (8-14)</b>	<ul style="list-style-type: none"> <li>* Visits to Institute/Agriculture</li> <li>* Staff Academy lecture on 'Savings'</li> <li>* Guest lecture in History</li> <li>* Voluntary work program</li> <li>* Special N.S.S.winter camp</li> <li>* Class Seminars</li> <li>* State Level Seminar in Hindi</li> </ul>	<ul style="list-style-type: none"> <li>* Guest lecture on 'Ladies law'</li> <li>* Alumni Meet program</li> <li>* Guest lecture in Politics,Maths</li> <li>* Youth festival week</li> <li>* Celebration of 14th Jan Geography Day</li> <li>* Essay writing competition in science</li> <li>* State Level Seminar in Politics</li> </ul>	<ul style="list-style-type: none"> <li>* Filling of entire information of AISHE</li> <li>* Guest lecture in Persanality Development</li> <li>* Analysis of filled feedback forms submitted by students</li> <li>* Poster making in English</li> </ul>
<b>III (15-23)</b>	<ul style="list-style-type: none"> <li>* Visit to Fort</li> <li>* Travel and Tourism - on job training</li> <li>* Guest lectures under Bahishaal Shikshan Mandal</li> <li>* Voluntary work program</li> <li>* Campany Marketing Department Visit</li> <li>* Study tour of History Dept.</li> <li>* Guest lecture on 'English as a Career'</li> </ul>	<ul style="list-style-type: none"> <li>* Travel and Tourism course students visit Indsearch</li> <li>* Special Guidance lectures</li> <li>* Campus Interviews</li> <li>* Parents Meet program</li> <li>* Project presentation of Statistics,Maths,Hindi students</li> <li>* Marathi Essay writing competition</li> <li>* Class tests in various subjects</li> </ul>	<ul style="list-style-type: none"> <li>* Teacher Parent scheme guidance to students</li> <li>* Guest lecture on MPSC examinations.</li> <li>* Guest lecture on 'Indian Stock Market &amp; Economy'</li> <li>* Shivajayanti program</li> <li>* Marathi correct writing competition</li> </ul>
<b>IV (24-31)</b>	<ul style="list-style-type: none"> <li>* Alumni Association Registration</li> <li>* Taking feedback from students by filling feedback forms</li> </ul>	<ul style="list-style-type: none"> <li>* Staff Academy lecture on Research</li> <li>* Republic day celebration on 26th Jan.</li> <li>* Feedback from students by filling feedback forms</li> <li>* Book Exhibition</li> <li>* Writing of village Histories with the help of students</li> <li>* IQAC Newsletter&amp; meeting</li> <li>* Movie screening of short stories</li> </ul>	<ul style="list-style-type: none"> <li>* Practical exams</li> <li>* Library Meeting</li> <li>* Science day celebration</li> <li>* Display of wallpapers on Science and G.K.</li> <li>* IQAC Newsletter&amp; meeting</li> </ul>

WEEK/ DATE	MARCH	APRIL	MAY
<b>I</b> <b>(1-7)</b>	<ul style="list-style-type: none"> <li>* Re-test for improvement of grading: 'C' certificate of N.C.C. students</li> <li>* Formation of reports from the analysis of feedback forms</li> <li>* Oral and practical exams</li> <li>* Internal Assessment Examinations</li> </ul>	<ul style="list-style-type: none"> <li>* S.P.P.U. examinations</li> </ul>	<ul style="list-style-type: none"> <li>* S.P.P.U. examinations</li> </ul>
<b>II</b> <b>(8-14)</b>	<ul style="list-style-type: none"> <li>* Oral and practical exams</li> <li>* Revision of Syllabus</li> <li>* Parents Association Meeting</li> </ul>	<ul style="list-style-type: none"> <li>* S.P.P.U. examinations</li> <li>* Planning &amp; Roadmap of committees &amp; Depts of the academic year 2017-18</li> <li>* Budget of different committees and Depts of the academic year 2017-18</li> </ul>	<ul style="list-style-type: none"> <li>* S.P.P.U. examinations</li> </ul>
<b>III</b> <b>(15-23)</b>	<ul style="list-style-type: none"> <li>* Oral and practical exams</li> <li>* S.P.P.U. examinations</li> </ul>	<ul style="list-style-type: none"> <li>* S.P.P.U. examinations</li> <li>* Publication and printing of college prospectus of 2017-18</li> </ul>	
<b>IV</b> <b>(24-31)</b>	<ul style="list-style-type: none"> <li>* Oral and practical exams</li> <li>* S.P.P.U. examinations</li> <li>* IQAC Newsletter &amp; meeting</li> </ul>	<ul style="list-style-type: none"> <li>* S.P.P.U. examinations</li> </ul>	

  
IQAC Coordinator



  
Principal

**PRINCIPAL**  
Kashi Prasad Mahatma Gandhi Mahavidyalaya  
Kumarvishwa' Khednagar, Tal. Karjat  
Dist. Ahmednagar